

## TAG TEAM NATION CONTRACT CONTRACT OF AGREEMENT

This work for Hire Agreement ("Agreement") is made on ( ), between TAG TEAM NATION S Corp. In this Agreement, the party who is contracting to receive the services shall be referred to as the "Client" and the party who will be providing the services shall be referred to as the "Service Provider".

I. DESCRIPTION OF SERVICES. There will be a training period in which TAG TEAM Company will conduct, and as agreed, the two days of the training will be of no charge. In which the official start of the Invoicing will be on ( ). (late fee up to \$50.00 if payment is late.) The Service Provider/s will provide the following services officially to (client) for the services of our Virtual Assistant's that will provide the services for:

- CRM Organization
- Lead Organization/Disposition
- Administrative Tasks
- Data Entry
- Setting up appointments (For buyer's agents/leads)
- Sending emails, videos, text messages
- Servicing Domain
- Servicing Landing Pages
- Servicing Intake Form
- HubSpot Buildouts
- Websites/Landing Pages
- Messages Social Media/Text Messages
- See our TAG TEAM NATION VA Manual\*\*\*

\*\* Please add any additional tasks not mentioned.

**II. SERVICE LOCATION and SERVICE RENDERED.** The Service to be provided under this Agreement shall be performed at the Service Provider's place of business which is of both, Office-Base and Home Base, but on an hourly monitoring agreement.

III. SCHEDULE AND DAYS OFF. Service Provider Assistance is generally available to provide Services during normal business hours which is Monday – Friday from 9:00 am to 6:00 pm. for the services as mentioned above.

IV.PAYMENT FOR SERVICES. The client will pay compensation to the Service Provider for Virtual<br/>Assistant Services will be at (\$ ) per hour, with a minimum of 10 hours a week and a maximum<br/>of 40 hours/week billed monthly.

If you do not have a subscription to our intake forms or HubSpot we will charge (\$) per hours, with a minimum of 10 hours a week and a maximum of 40 hours/week billed monthly.

Every year the VA will receive a pay increase in the amount of 10% or you have the option to opted out of your current VA and we can assign you a cheaper priced VA, who is in training or has worked with us for no less than 3 months.

If the VA quits, they will be replaced free of charge\*

VA's are allowed bonuses per month for their work performed. If you choose to pay a bonus to our VA's please let Elreen Baggao know at <u>ElreenTagTeamNation@gmail.com</u> so we can adjust your monthly pay according with proof of bonus.

A Fixed Schedule will be given by the Client for the Services of these Tasks. Business Development and Head Managers are in charge of this.

Invoicing to the client will be once a month on the 25<sup>th</sup> for all hours performed by the TAG TEAM Virtual Assistant. (The billable hours are automatically debited to your credit card, along with the services.

V. TERM/TERMINATION. Either party may terminate this Agreement upon 14 business days' written notice to the other party. Provided, however, that each party may terminate the Agreement immediately without prior notice in the event of a breach of this Agreement by the other party. Upon Termination, Service Provider shall invoice Client for any payment due, and payment will be due immediately upon receipt.

VI. NON-DISCLOSURE AND NON-SOLICITATION. Service Provider shall not directly or indirectly disclose to any person other than (TAG TEAM NATION) at any time either during the term of this Agreement or following the termination or expiration thereof, any confidential or proprietary information pertaining to Client, including but not limited to customer lists, contacts, financial data, sales data, supply sources, business opportunities for new or developing business plans and models, or trade secrets. TAG TEAM NATION cannot approach Client and TAG TEAM NATIONS's Personnel of any personal matter such as seeking for personal employment or solicitation of money and seeking information about the rates charges by TAG TEAM NATION to VA and/or Client.

I. RELATIONSHIP OF PARTIES. It is understood by the parties that the Service Provider is an independent contractor with respect to the Client and not an employee of the Client. The Client will not provide fringe benefits, including health insurance benefits, paid vacation, or any other employee benefit, for the benefit of Service Providers.

And likewise, VA and/or Client will only discuss/ask the Manager (Elreen Baggao), when it regards to the monetary compensation, and performance of the VA assigned, or any bonus given.

## II. NON-COMPETE

In the event of the termination of the contract, the client, as well as the assigned V.A, are not allowed to work or continue the services on a personal basis or contract outside of the Company. Every V.A has a signed Contract within TAG TEAM NATION for an NDA and Non-Compete Agreement.

Furthermore, it is then agreed that upon the signing of the Contract that both Parties have a Full Understanding of every agreement that is Stipulated in the Contract. And would be seeking a long-term professional working relationship.

## **CLIENT:**

Signature of Client: \_\_\_\_\_

Name: \_\_\_\_\_\_

Title Role:

**Company Name:** 

Date:

## **SERVICE PROVIDER:**

Signature of Representative: \_\_\_\_\_

Anthony J. Angelillo, Founder/CEO

TAGTEAMNATION

Signed Date: